

## **BADGER PARISH COUNCIL**

### **Minutes of the Meeting of Badger Parish Council**

held on 28<sup>th</sup> September 2022 at St Giles' Church, Badger at 7pm

Present: Cllrs L.Wilson (Vice-Chairman), S.England, G.Bond, and V.Voysey (Clerk to the Council)

#### **34.22 Open Forum**

There were no questions raised at this time

#### **35.22 Apologies for Absence**

The following apologies were accepted:

Cllr Terry Lipscome (annual leave)

Cllr Andrew Locke (annual leave)

#### **36.22 Declaration of Personal and Pecuniary Interest**

No personal or pecuniary interests were raised at this time

#### **37.22 To Confirm Minutes of the Annual and Business Meetings held on Wednesday 27<sup>th</sup> July 2022**

Councillors agreed that the minutes were a true record of the Ordinary Meeting of the Parish Council held on Wednesday 27<sup>th</sup> July 2022

#### **38.22 To note any action on any matters arising from the meetings of 27<sup>th</sup> July**

The following matters were noted:

- i) Regarding Minute 26.22ii): the Parish Clerk confirmed that she had contacted Balfours regarding replacement of removed ash tree. She had been advised that a replacement tree would be planted during the dormant season (late autumn/winter)
- ii) Regarding Minute 27.22 b): General Power of Competence had been confirmed by the Parish Council at the July meeting
- iii) Regarding Minute 30.22a): the road closure of 8<sup>th</sup> August having now passed, impact on bus users had been addressed and no further action was considered necessary at this time

#### **39.22 Administration**

a) The Parish Clerk reported that she had spoken to the Internal Auditor who had agreed to continue to audit the Parish Council. In future information would need to be sent electronically as the Internal Auditor is now living outside of the Shropshire area.

The Parish Clerk said that this would not present any difficulty, the cashbook is now on a spreadsheet so that it is in a format that could be sent to the Internal Auditor.

Councillors agreed to confirm that the Parish Council would continue to appoint Sue Hackett as the Internal Auditor.

## **40.22 Finance**

a) Council approved the following payments

### **Payments for Approval**

1. Badger Bulletin (cheque 100521) £31.00
  2. Jubilee Expenses – A.Locke (cheque 100522) £46.47
  3. Postage for bank form – Clerk (cheque 100523) £6.85
  4. Hedgecutting – M.J.Gretton (cheque 100525) £504.00
  5. Incoming Clerk's Travel Expenses (cheque 100523) £23.40
  6. Incoming Clerk's Salary for Quarter 2 (cheque 100523) £422.45
  7. HMRC for Quarter 2 (cheque 100524) £140.40
  8. Outgoing Clerk's Salary for Quarter 2 (cheque 100524) £140.95
  9. Jubilee Expenses – A.Locke (cheque 105526) £28.80
- i) It was noted that the fees for the hedgecutting and environmental maintenance contract had been raised and that the reason given had been increased costs. It was requested that the Parish Clerk circulate information provided to all Councillors.
- ii) The Parish Clerk reported that to date there had been no payment of the Environmental Maintenance Grant and that this had been pursued with Shropshire Council. It was requested that the Parish Clerk chase up payment of the Environmental Maintenance Grant and report back to Councillors at the next meeting.

b) Council noted the Treasurer's Report:

### **Clerk's Salary and Expenses Claim Details**

Gross Salary is £527.95 (based on 45 hours at £11.73 an hour), due to HMRC is £105.40, with a Net Salary of £422.55. The retired Clerk was paid a gross salary of £175.95 for his final month.

Travel Costs of £23.40 is based on 0.45p a mile, with a total of 52 miles travelled to attend Council Meetings on 27th July and 28th September.

### **Bank Accounts and Balances**

As at 31st July 2022, when the last bank statement was received, the balance in the Council's Community Account at Barclays Bank was £7252.46 in credit. The Council's Business Premium Account at Barclays stands at £2,213.75 in credit.

Petty cash, including payment for September's meeting and resale of surplus jubilee stock will be £84.76.

After allowing for payment of outstanding cheques, including those in section 1 above, and adding the award of £736.00 in respect of an Environmental Maintenance Grant from Shropshire Council, the total balance of all accounts will be £8305.64.

#### Banking updates

The updated mandate is with Barclays Bank for processing. A banking mandate form was sent by Special Delivery on 2nd August 2022. Barclays Bank conducted an I.D check on the incoming clerk in their Welshpool Branch.

#### **41.22 Planning Matters**

There were no planning matters for discussion at this time.

#### **42.22 Parish Matters**

a) Road Issues: It was noted that yellow markings had been put around potholes in the village.

It was also noted that over-hanging hedges in Stableford had been partially cut-back.

b) Any other issues of local concern: The Six Parishes newsletter has now closed down, but an online version is being set-up.

Councillors present agreed that the Vice-Chairman should send notes from the meeting to the Editor.

#### **43.22 Unitary Authority Matters**

There were none to report at this time.

#### **44.22 Correspondence**

The Parish Clerk noted that SALC (Shropshire Association of Local Councils) had sent out information and correspondence relating to National Mourning. The legal information about calling meetings had not affected Badger Parish Council.

The Chairman, Cllr Terry Lipscombe, had taken up the invite from the Lord-Lieutenant of Shropshire to attend a Memorial Service for the life of HM Queen Elizabeth II. This was held in Shrewsbury Abbey on Sunday 18<sup>th</sup> September.

#### **45.22 Date of Next Meeting**

The next meeting of the Parish Council will be held at St Giles' Church, Badger, on Wednesday 23<sup>rd</sup> November 2022, starting at 7pm.

The Vice-Chairman requested that if Councillors had any problems with the upcoming meeting date that they should contact the Parish Clerk.